

ASHE Certified HealthCare Facility Manager (CHFM) Exam Review Course

Thursday, January 19, 2017



7:30 am – 4:30 pm

at ABC's Keystone Center for Construction Careers



Course Description:

You want to take your career to the next level and achieve CHFM status—but you need the tools to get there...Designed to give you an edge in preparation for the Certified Healthcare Facility Manager (CHFM) Exam, this course will help you gain confidence in the five key competency areas of the CHFM test. Through a combination of lecture, CHFM-formatted practice test questions, and study materials, you will feel more prepared to take the CHFM exam and also learn best practices for taking a computer-based test.

The CHFM program has three components:

- Eligibility requirements that are a blend of education and healthcare-specific experience, and profile the individual who is likely to be successful on the Certification Examination.
- A 110-item multiple-choice Certification Examination that tests tasks that are performed regularly in practice and are considered important to competent practice. One hundred items are scored; 10 are pretest items used to collect data.
- A renewal requirement. Certification is valid for three years, at which time it must be renewed through retaking and passing the Certification Examination or documenting 45 contact hours of continuing professional education.

The *CHFM Candidate Handbook and Application* contains eligibility requirements, a complete content outline for the examination, sample test items, instructions on applying for the examination, and an application. Download the pdf file of the [CHFM Candidate Handbook and Application](#) (24 pages), or request a copy from AMP at 888/519-9901.

Please note: *The workshop fee does not include the CHFM exam fee, nor does it register you for the exam. Participation in this program does not guarantee a passing score on the exam. To download the CHFM exam handbook or to register to take the CHFM Exam, please visit the AHA Certification Center, or download a hard copy of the exam application.*

Benefits of Attending:

- Apply your knowledge and experience in answering application and analysis questions.
- Implement suggestions for preparing for the CHFM exam.
- Identify the topic areas that are your strengths.
- 0.7 CEUs (equivalent to 7 contact hours)

>>> More course information on page 2

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Additional Information:

This program is hosted by the Keystone Chapter Associated Builders and Contractors. Those who register for this training will not be able to transfer to another course due to separate registration processes. *Cancellation / Substitution Policy below:

Cancellation Deadline: December 21, 2016 at 5:00 pm.

MUST be in writing -- No refunds after 12/21/15.

Substitutes are permitted with a \$35 substitution fee: name and payment must be submitted in advance.

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There are CHFM prerequisites and exam eligibility requirements. Visit www.aha.org then select the **AHA Certification Center** in 'Products & Services.'

Who Should Attend:

Healthcare facility managers, healthcare engineers, and maintenance personnel will benefit from this course.

"Helped expand my ability for management concepts and confirm opportunity for some reinforcement. Appreciated the approach, knowledge, humor, great presenter"

- Marie Keim, Reading Health System

This class was a real eye opener as to why things are done the way they are in hospitals. I was a Navy Corpsman and paramedic, worked on an ICU for several years, and have been in construction for fifteen years, and I didn't realize why a lot of things in hospitals are done the way they are until this course.

- Ted Holzwarth, Comfort Systems USA

>>> Registration information on page 3

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Registration Information:

Register by December 21, 2016 for discounted pricing!

Price includes: One day seminar, onsite course materials, breakfast, lunch, 0.7 CEUs (equivalent to seven contact hours). Discounted hotel pricing available – first come basis – contact Keystone Chapter.

* ABC or ASHE Member (BEFORE 12/21/16 deadline) - \$475

Note: ABC Members can bring a non-member guest at member pricing

ABC or ASHE Member same participant in HCC and CHFM - \$400

Member (AFTER 12/21/16 deadline) - \$500

Non Member - \$680

Non Member (AFTER 12/21/16) - \$714



Partnering ABC Chapter: _____

Firm Name: _____ Phone: _____

Authorized By/Job Title: _____ Email: _____

Participant Name: _____ email: _____

Title: _____

Participant Name: _____ email: _____

Title: _____

TOTAL PARTICIPANTS: _____ TOTAL COST: _____ Check enclosed Invoice CORE – Invoice balance

VISA / AMEX / MC Card #: _____ Print Name: _____

3/4 digit code: _____ Exp. Date: _____ Billing Address Zip Code: _____ EIN: 23-1618254

Call Judy at 717.653.8106 / FX: 717.653.6431 / Email: judy@abckeystone.org / Register at www.abckeystone.org

Education expenses may be deductible by members as an ordinary and necessary business expense. Consult your accountant for more information.